



1401 El Camino Avenue, 4th Floor, Sacramento, CA 95815
Phone: (916) 486-1876
www.agencyonaging4.org

PLACE DATE
"RECEIVED" HERE

AAA4 BULLETIN

TO: AAA4 Funded Programs	NO: A4B2023-07
SUBJECT: Holiday Closure and Deadlines for Monthly Financial Reports (MFRs)	DATE ISSUED: December 12, 2023
REFERENCES: N/A	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input checked="" type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III C-1 <input type="checkbox"/> Title III C-2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> HICAP <input type="checkbox"/> MIPPA <input type="checkbox"/> OTO <input type="checkbox"/> Other	
PURPOSE OF BULLETIN: <input type="checkbox"/> Amend Policy or Procedure <input type="checkbox"/> Clarification <input checked="" type="checkbox"/> Information	
FOR INQUIRIES CONTACT: fical@agencyonaging4.org	

Holiday Office Closure

Agency on Aging Area 4 will be closed for the holidays as noted in the table below:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12/17 Closed	12/18 Open	12/19 Open	12/20 Open	12/21 Open	12/22 Open	12/23 Closed
12/24 Closed	12/25 Closed	12/26 Closed	12/27 Closed	12/28 Closed	12/29 Closed	12/30 Closed
12/31 Closed	1/1 Closed	1/2/2024 Open				

Holiday Deadlines for Monthly Financial Reports

Expense reimbursement dates for November MFRs are scheduled as follows:

- November MFRs received in good order by the close of business on Friday, December 15, 2023, will be paid by Thursday, December 21, 2023.
- November MFRs received after Friday, December 15, 2023, will be paid in January 2024.

Thank you in advance for your cooperation with the MFR reimbursement schedule.

The entire staff at Agency on Aging Area 4 wishes you a safe and happy holiday season!