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AAA4 BULLETIN

TO: AAA4-Funded Providers of Registered and Non-Registered Services	NO: A4B2024-01
SUBJECT: Data Sunset Policy	DATE ISSUED: January 4, 2024
REFERENCES: Not applicable	SUPERSEDES: Not applicable
PROGRAMS AFFECTED: <input type="checkbox"/> All <input checked="" type="checkbox"/> Title III-B <input checked="" type="checkbox"/> Title III C-1/C-2 <input type="checkbox"/> Title III-D <input checked="" type="checkbox"/> Title III-E <input type="checkbox"/> HICAP <input type="checkbox"/> MIPPA <input type="checkbox"/> Ombudsman VIIa <input type="checkbox"/> Elder Abuse Prevention VIIb <input type="checkbox"/> OTO <input type="checkbox"/> Other:	
PURPOSE OF BULLETIN: <input type="checkbox"/> Amend Policy or Procedure <input type="checkbox"/> Clarification <input checked="" type="checkbox"/> Other: New Policy	
FOR INQUIRIES CONTACT: AAA4 Data Team at: datacollection@agencyonaging4.org	

The purpose of this Bulletin is to formally notify AAA4-Funded Providers of enactment of the new Data Sunset Policy. Effective January 1, 2024, program data (client information and service units) shall be closed 25 calendar days after the end of each month. If a service provider detects an error after the sunset date has passed, then AAA4's Data Team must be notified in order to make a correction in AAA4's data collection and reporting system(s).

The Data Sunset Policy is intended to improve the data collection and reporting process associated with Older Americans Act (OAA) programs. It applies to Registered and Non-Registered services regardless of whether they are contracted or provided directly by AAA4. The policy does not apply to Title III-B Legal Assistance which is classified as Restricted service.

A copy of the policy is attached.

Questions should be directed to AAA4's Data Team.