

**SPECIAL MEETING NOTICE**

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**DATE:** February 3, 2017  
**TIME:** 12:00 p.m. to 1:00 p.m.  
**PLACE:** Sacramento County  
Agency on Aging \ Area 4  
1401 El Camino Avenue, 4<sup>th</sup> Floor  
Sacramento, CA 95815

Sierra County (Via Teleconference)  
61050 Hwy. 49, Sheriff Substation  
Loyalton, CA 96118  
(530) 993-1270



**AGENDA**

- I. CALL TO ORDER/ROLL CALL**
- II. COMMENTS FROM THE PUBLIC:** The Governing Board welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of persons wishing to speak, for a total of fifteen minutes per subject.
- III. CONSENT CALENDAR**  
Adoption of Agenda
- IV. CORRESPONDENCE**
- V. ACTION ITEM**
  - A. Reconsider the Yuba-Sutter Funding Allocations by Service Category for the 2017-2019 Request for Proposals (RFP)
- VI. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**
- VII. ADJOURNMENT**

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Board members' enclosures:

1. Consent Items
  - A. Adoption of Agenda
  
2. Action Items
  - A. Reconsider the Yuba-Sutter Funding Allocations by Service Category for the 2017-2019 Request for Proposals (RFP)
  
3. Information Items:
  - 1) Chart: Proposed Allocations for the 2017-19 RFP
  - 2) Correspondence:
    - Yuba Sutter Area Plan Committee – Recent Vote on Funding Fix-It Program vs. Respite Care
    - Open Letter to Yuba/Sutter Area 4 Work Group
  - 3) Map

If you need a disability-related reasonable accommodation to participate in this meeting, please contact Tai Love at (916) 486-1876, or [tlove@a4aa.com](mailto:tlove@a4aa.com) at least 3 days in advance with your accommodation request. Every effort will be made to accommodate. However, we cannot guarantee we will be able to honor requests received less than 3 days in advance.

**TO: A4AA GOVERNING BOARD**

**FROM:** Pam Miller

**DATE:** January 13, 2017

**SUBJECT: Reconsider the Yuba-Sutter Funding Allocations by Service Category for the 2017-2019 Request for Proposals (RFP)**

***Staff Recommendation:***  
*AAA4 Staff declines to make a recommendation.*

In August of 2015, the Governing Board approved a Community-Centered Approach which directed the Area Plan Committee, a standing committee of the Advisory Council, to create ad hoc County Workgroups to meet regularly and arrive at specific funding recommendations for the 2017-2019 RFP.

Early in the process, AAA4 Board and Council members from Yuba and Sutter Counties agreed to form a single, ad hoc Workgroup for their bi-county area, and that group convened a number of times in 2016. A formal hearing took place in Yuba City on October 25, 2016 in order for the Yuba-Sutter Workgroup to present its funding recommendations and to receive public comment. No changes were made to the Workgroup recommendations during or after that proceeding.

On November 4, 2016, after additional testimony and deliberation, AAA4's Area Plan Committee explicitly approved the original recommendations of the Yuba-Sutter Workgroup as presented by a vote of 13-1. The No vote was from a member who does not represent Yuba or Sutter County.

On November 18, 2016, after additional testimony and deliberation, AAA4's Advisory Council acted on the funding recommendations for ALL seven counties in a single vote. That vote also contained the original recommendations of the Yuba-Sutter Workgroup, and it passed by a margin of 11-1 with 2 Sacramento County members abstaining. The No vote was from Placer County member Sharon Stanners.

Finally, on December 9, 2016, after additional testimony and deliberation, the Governing Board of AAA4 agreed to **alter** the original recommendation of the Yuba-Sutter Workgroup by a vote of 12-1. The No vote was from Sutter County member Becky Bowen. The effect of the alteration was to strike new funding for a Title III-B Respite program and to recreate a funding allocation for Title III-B Minor Home Modification, both in the annual amount of \$29,125.

Attached is a copy of the chart that was presented to the Board on December 9, as originally approved by the Yuba-Sutter Workgroup, the Area Plan Committee and the Advisory Council. The two Service Categories in question are highlighted in **yellow**. The December 9 Board Action Item also included the unedited instructions below; they continue to apply to this Item.

The charts below are organized as follows:

- **Column A: ACTUAL AWARD AMOUNT: JULY 2016**  
For each Service Category, this is the total, baseline award amount for all of the providers under contract with AAA4 to deliver that service as of July 1, 2016. These amounts do NOT include additional, ongoing funds that were awarded to most current Family Caregiver and most current Nutrition providers on September 9, 2016.

- **Column B: PEOPLE TO BE SERVED: SFY 2016-17**  
For each affected Service Category, this is the total number of people (unduplicated client count) that AAA4-funded providers have agreed to serve during state fiscal year (SFY) 2016-17. Depending on the type of service and a variety of other factors, this projected figure may or may not be reasonably accurate.
- **Column C: AVERAGE COST PER PERSON: SFY 2016-17**  
For each affected Service Category, this is the average per-person cost to provide the service in SFY 2016-17, and it has been computed by simply dividing Column A by Column B. Depending on the type of service, the average cost may or may not be typical for a particular client.
- **Column D: PROPOSED ALLOCATION: JULY 2017**  
For the Supportive Services (Title III-B) and Nutrition (Title III-C) Service Categories, this is the total, baseline award amount proposed to be made available to prospective bidders via the 2017-2021 RFP. These amounts DO include additional, ongoing funds that were awarded to most current Nutrition providers on September 9, 2016.  
For the Health Promotion (Title III-D) and Family Caregiver (Title III-E) Service Categories, this is the total baseline award amount proposed to be available to currently funded AAA4 providers in SFYs 2017-18 and 2018-19. These amounts DO include additional, ongoing funds that were awarded to most current Family Caregiver providers on September 9, 2016.
- **Column E: PROPOSED DOLLAR CHANGE: 7/16 to 7/17**  
For each Service Category, this is the difference between the Proposed Allocation for July 2017 and the Actual Award for July 2016. A positive figure means there is a net increase in dollars; a negative figure indicates a net decrease in dollars.
- **Column F: PROJECTED CLIENT CHANGE: 7/16 to 7/17**  
For the affected Service Categories, this is a rough projection of how a change in the proposed allocation may impact the number of people who will be served. These figures have been computed by simply dividing Column E by Column C. A positive figure means a net increase in people served; a negative figure indicates a net decrease in people served. This projection method assumes that the relationship between the AAA4 award amount and the number of people served would remain constant in SFY 2017-18. Depending on the type of service and a variety of other factors, this assumption may or may not be reasonably accurate.

Governing Board members having an association to a current AAA4-Funded Service Provider do not necessarily have a conflict of interest on this action item. As always, it is incumbent upon each member to declare such relationships, and in accordance with Section 9.4 of the Rules of Procedure:

“When there is question as to the existence of a conflict of interest, the chair shall determine whether or not a conflict does in fact exist, and shall rule accordingly. If a member is deemed to have a conflict of interest, or potential conflict of interest, the member shall not vote on the program under consideration and shall recuse themselves from that portion of the meeting.”

This item requires a roll call vote. The decisions the Governing Board makes will be final; per County Counsel, there is no Appeal/Protest process in this matter.

*NOTE: The allocation amounts are estimations of what AAA4 Staff expect to be available during the first two years of the RFP cycle (July 1, 2017 through June 30, 2019) but are subject to change based on federal and state budget processes. Beyond June 30, 2019 the Governing Board reserves the right to change which service categories are funded and at what amounts if there is sufficient cause to do so.*