

Agency on Aging \ Area 4

JOINT MEETING NOTICE *ADVISORY COUNCIL/ GOVERNING BOARD*

DATE: April 13, 2017
TIME: 10:30 a.m. to 12:00 p.m.
PLACE: Sacramento County
Agency on Aging \ Area 4
1401 El Camino Avenue, 4th Floor
Sacramento, CA 95815



REVISED AGENDA

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. COMMENTS FROM THE PUBLIC

The Advisory Council and Governing Board welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of persons wishing to speak, for a total of fifteen minutes per subject.

IV. CONSENT CALENDAR

Consent items are expected to be routine and noncontroversial. The Advisory Council and Governing Board will act upon them at one time without discussion unless any member, staff member or member of the public requests that an item be removed from the consent calendar for discussion.

- A. Adoption of Agenda (Advisory Council/Governing Board) *
- B. Approval of Minutes (Advisory Council 3/16/17 – Governing Board 3/10/17) *

V. CORRESPONDENCE

VI. ACTION ITEMS

- A. Approve the 2017-18 Area Plan Update (Advisory Council/Governing Board) *
- B. Support Legislation (Advisory Council ONLY)**

VII. REPORTS

- A. Executive Committee
- B. Audit/Finance Committee
- C. Legislative
- D. Executive Director

VIII. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

IX. ADJOURNMENT

**It is required by regulation that the Advisory Council and Governing Board act separately on the above items.*

Joint Committee Meetings

Executive Committee....9:30 a.m. – 10:00 a.m.
Audit/Finance.....10:00 a.m. – 10:30 a.m.

Please visit www.agencyonaging4.org for additional information.

JOINT MEETING NOTICE

Enclosures:

1. Consent Items

- A. Agenda
- B. Minutes – 3/16/17 (Advisory Council); 3/10/17 (Governing Board) *

2. Action Items

- A. Approve the 2017-18 Area Plan Update (Advisory Council/Governing Board) *

3. Attachments

- A. Public Hearing Testimony
- B. Map

If you need a disability-related reasonable accommodation to participate in this meeting, please contact Tai Love at (916) 486-1876, or tlove@agencyonaging4.org at least three (3) days in advance with your accommodation request. Every effort will be made to accommodate. However, we cannot guarantee we will be able to honor requests received less than three (3) days in advance.

AGENCY ON AGING | AREA 4 ADVISORY COUNCIL

Meeting Minutes
March 16, 2017

Sacramento County, AAA4

I. Call to Order / Pledge Of Allegiance / Roll Call / Welcome & Introductions:

Chair, Pam Epley, called the regular meeting of the *Agency on Aging Area 4 (AAA4)* Advisory Council to order at 10:01 a.m. The Council, guests and staff stood and recited the pledge of allegiance. Secretary, Gloria Plasencia called roll. There was a quorum. Pam welcomed new members Chris Hummel and Wallace Pearce and guests to the meeting.

| County | | AC Members/Present - 14 | Absent/Excused – 6 |
|-------------|-------------|---|--------------------------|
| Nevada | 2 vacancies | Giuliani | Deardorff (E), Sauer (A) |
| Placer | 2 vacancies | Plasencia, Wiltsee | Herman (E) |
| Sacramento | 2 vacancies | Pevny, Young | Rose (E) |
| Sierra | 3 vacancies | Devore | |
| Sutter | 2 vacancies | Epley, Thomas | Ramos (E) |
| Yolo | 0 vacancies | Brunner, Dorsey, Pearce, Yeh | Bourne (E) |
| Yuba | 2 vacancies | Diemond, Hummel | |
| CSL members | 0 vacancies | Brunner, Dorsey, Epley, Plasencia, Wiltsee, Young | |

A4AA Staff Present: Pam Miller, Will Tift, and Tai Love

Guests Present: Barbara Hanna *Caring Choices*, David Morikawa *Meals on Wheels by ACC*

II. COMMENTS FROM THE PUBLIC:

The Advisory Council welcomes comments from the Public on agenda items as they are discussed. In the interest of time, individuals will be limited to 3 minutes; 10 minutes for group presentations. Comments from the public on items not part of the Agenda maybe made following the business portion of the meeting.

III. CONSENT CALENDAR

A. Adoption of Agenda/Minutes 11/18/16:

The agenda and minutes were approved as printed.

A motion was moved/seconded, Lola Young/Gloria Plasencia, to approve the consent calendar including the agenda and 11/18/16 minutes as printed. Motion passed by unanimous consent.

IV. CORESPONDENCE

None.

V. ACTION ITEM

A. Installation of Officers

The following members were installed to serve as officers for the CY 2017.

Chair: Pam Epley (Sutter County)

Vice-Chair: Seth Brunner (Yolo County)

Secretary/Treasurer: Gloria Plasencia (Placer County)

B. Approve Schedule of AAA4 Advisory Council Meetings/Activities CY 2017

There are two joint meetings with the Governing Board scheduled in April and November. Both dates have been modified to accommodate the holidays (Good Friday and Veteran's Day).

A motion was moved/seconded, Wallace Pearce/Richard Devore, to approve the schedule of AAA4 Advisory Council Meetings/Activities. Motion passed by unanimous consent.

C. Approve Committee Appointments

Members will receive notification of committees on which they serve. As new members are appointed, further committee appointments will be made.

A motion was moved/seconded, Wallace Pearce/Richard Devore, to approve the committee appointments as presented. Motion passed by unanimous consent.

D. Support State Legislation

The Legislative Committee is requesting support of the following bills

- SB 2 (Atkins) Building Homes and Jobs Act
- SB 202 (Dodd D) Medi-Cal: beneficiary maintenance needs: personal needs allowance
- AB 614 (LIMON) Area Agency on Aging: Alzheimer's and dementia specialist
- AB 1200 (CERVANTES) Aging and Disabilities Resource Connection program
- AB 519 (LEVINE) Personal income tax: voluntary contributions: California Senior Citizen Advocacy Fund
- SB 147 (DODD) An act to amend Section 798.34 of the Civil Code, relating to mobile home parks

A motion was moved/seconded, Wallace Pearce/Gloria Plasencia, to support state legislation as presented. Motion passed by unanimous consent.

VI. REPORTS

A. Executive Director

Provided by Pam Miller

B. Executive Committee

Provided by Pam Miller

C. Governing Board

Provided by Tai Love

D. Area Plan Committee

Provided by Will Tift

E. Legislative Committee

Provided by Pam Miller

VII. DISCUSSION

A. Information Dissemination by County

There was a discussion pertaining to how information is disseminated throughout the various counties with AAA4.

The regular business meeting of the Advisory Council was temporarily suspended at 10:25 am to convene the public hearing to receive public input on local goals and objectives intended to help older adults remain in their homes, living as independently and safely as possible.

The Public hearing concluded at 11:06 am. The regular business meeting of the Advisory Council reconvened at 11:06 am.

B. New Federal Guidelines for AAA Advisory Councils

Will Tift led a discussion on the Federal Guidelines for AAA Advisory Councils including Title 45 Area Agency Advisory Council including Functions of the council and composition of the council.

VIII. ROUNDTABLE: OLD BUSINESS, BIRTHDAYS, ANNOUNCEMENTS

IX. ADJOURNMENT

With no further business, the meeting was adjourned at 11:22 a.m.

IF YOU WOULD LIKE TO SCHEDULE A TIME TO LISTEN TO THE FULL AUDIO OR TO
REQUEST MATERIALS FROM THIS MEETING, PLEASE CONTACT TAI LOVE
(916) 486-1876 OR TLOVE@AGENCYONAGING4.ORG.

AGENCY ON AGING \ AREA 4
GOVERNING BOARD
 Meeting Minutes

Date: March 10, 2017

Location: Yolo County, City of Davis Council Chambers

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Eldon Luce, Chair called the regular meeting of the *Agency on Aging \ Area 4 (AAA4)* Governing Board to order at 10:07 a.m. and welcomed new member Felicia Bhe and guests to the meeting.

Secretary, Andy Burton called the roll. There was a quorum.

| County | GB Members Present – 10 | Absent – 7 |
|------------|-------------------------|--|
| Nevada | A. Burton, Supv. Hall | |
| Placer | Luce | Gustafson (E) |
| Sacramento | Milner-Krugman, Bhe | Supv. Notolli (E), C. Burton, Sawamura (E) |
| Sierra | Farrington | Supv. Schlefstein (E) |
| Sutter | Beebe, Supv. Conant | Bowen (E) |
| Yolo | Allen | Pennebaker (E) |
| Yuba | Supv. Leahy, Parent | |

AAA4 Staff Present: Pam Miller, Will Tift, Mike Selland, Janeen Thorpe and Tai Love.

Guests Present: Mark Snaer *County of Sacramento*

II. PLEDGE OF ALLEGIANCE – Led by Eldon Luce

III. COMMENTS FROM THE PUBLIC

The Governing Board welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of persons wishing to speak, for a total of fifteen minutes per subject.

IV. CONSENT CALENDAR

Consent items are expected to be routine and noncontroversial. The Governing Board will act upon them at one time without discussion unless any Board member, staff member or member of the public requests that an item be removed from the consent calendar for discussion.

A. Adoption of Agenda

The agenda was approved as printed.

B. Approval of 1/13/17 & 2/3/17 minutes

The minutes were approved as printed.

C. Approve Modified Job Description

The Contracts/Office Administrator job description was approved as modified.

A motion was moved/seconded, Maxine Milner Krugman/Supv. Mat Conant, to approve the consent calendar including the agenda, 1/13/17 & 2/3/17 minutes and modified job description. Motion passed by consent.

V. CORRESPONDENCE

- None.

VI. ACTION ITEMS

A. Amend Rules of Procedure re: JPEC Membership

The Joint Program Evaluation Committee (JPEC) is currently limited to 7 members. AAA4 staff is requesting the cap be removed to allow for wider representation.

A motion was moved/seconded, Sheila Allen/Maxine Milner Krugman, to approve the amended rules of procedure re: JPEC membership. Motion Passed by unanimous consent.

VII. DISCUSSION

A. Rebuilding the 2016-2020 Area Plan

Will Tift discussed the 2016-2020 Area Plan including the goals and objectives.

VIII. REPORTS

A. Executive Committee

Provided by Eldon Luce

B. Audit/Finance Committee

Provided by Mike Selland

C. Area Plan Committee

Provided by Will Tift

D. Legislative Committee

Provided by Pam Miller

E. Executive Director

Provided by Pam Miller

ANNOUNCEMENTS/FUTURE AGENDA ITEMS

- Future tour of the Senior Safe House in Sacramento County.
- Yolo Healthy Aging Alliance presents Spring into Healthy Aging Fundraiser, Sunday, March 19, 4:00 pm – 7:00 pm Odd Fellows Hall 415 2nd Street, Davis, CA.

XI. ADJOURNMENT

With no further business, a motion was moved/seconded, Maxine Milner Krugman/Supv. Mike Leahy to adjourn the meeting at 11:36 am

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REQUEST MATERIALS FROM THIS MEETING, PLEASE CONTACT TAI LOVE
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ACTION ITEM VI. A.

TO: AAA4 GOVERNING BOARD
AAA4 ADVISORY COUNCIL

FROM: Pam Miller

DATE: April 7, 2017

SUBJECT: Approve the 2017-2018 Area Plan Update

Background

The California Department of Aging (CDA) establishes the planning cycles that must be followed by every agency on aging in the State. We are currently in the 2016-2020 cycle. Each new planning cycle begins with the creation of a multi-year Area Plan which is then updated annually.

On February 16th the leader of each ad hoc County Workgroup received a draft of new goals and objectives for 2017-19. Each leader was encouraged to meet or confer with their Workgroup members to solicit feedback on the objectives specific to their County and on the objectives pertaining to AAA4 as a whole.

On March 16th a Public Hearing was conducted in conjunction with the Advisory Council Meeting with an emphasis on these new goals and objectives. Formal input was received from two individuals and is attached.

On April 6th the Area Plan Committee convened to review the entire 2017-18 Area Plan Update (APU) which has been largely reconstructed to replace the one-year 2016-17 Plan. The most salient additions and revisions are as follows:

- A4AA and Area 4 have been replaced with “AAA4” and “the Agency.”
- Current data has been added throughout the document.
- Section 4: Planning Process has been rewritten to outline the Community-Centered process.
- Section 5: Needs Assessment has been rewritten to address research challenges, existing resources and future needs as well as to summarize the demographic profiles provided to County Workgroups in 2015, the 2016 Town Hall Meetings, and the Top 10 results from the Older Adult Survey project.
- Section 6: Targeting has been rewritten to match the three priority categories described in the current Request for Proposals (RFP) and to introduce new Elder Index information regarding the “hidden poor.”
- Section 7: Public Hearings lists the October 2016 public meetings and briefly recaps those findings.
- Section 8: Identification of Priorities has been rewritten to bridge the current year Goals with the new, County-specific Goals, to touch on Agency priorities and to speak to how AAA4 may respond to disruptions in federal or state funds.
- Section 9: Narrative Goals and Objectives contains all of the major activities that are planned for 2017-2019 or beyond (with OAA and HICAP dollars).
- Section 10: Service Unit Plans currently reflects many undetermined numbers due to the ongoing RFP and/or because no budget projection (Planning Estimate) for 2017-18 has yet been received from the State.
- Section 13: Priority Services has been updated based upon the RFP allocation amounts approved by the Governing Board.
- Section 21: Organization Chart illustrates the current staffing structure.

The Area Plan Committee approved the 2017-18 Area Plan Update contingent upon the adoption of numerous additional edits (highlighted in green) by a vote of 4-3. Members who voted “no” expressed disagreement over specific language added to all seven Goals about providing services to people regardless of their citizenship status. AAA4 staff is unaware of any other Committee concerns impacting approval of the document; however, some new material has been added today and is also in green.

The Advisory Council must first vote on a recommendation to be forwarded to the Board. The Council may conduct a roll call vote if requested by a Council member or if necessary to determine the outcome.

The Governing Board shall then take action on this matter, and the Board’s decision shall be final. Board approval requires a roll call vote.

**PUBLIC HEARING
MARCH 16, 2017**

Public Testimony

David Morikawa, Meals on Wheels by ACC

Dave Morikawa Meals on wheels by ACC in Sacramento California. I do have a few comments about the materials that was provided. First of all, the material that we had so far was just the area plan update with the goals only. And so, is there going to be an opportunity to take a look at the objectives before this area plan is approved by the Governing Board? So, I think that is just part of the process “inaudible” to hear what that process is going to be so that we will be able to view those objectives as well. In the past, we’ve also been hearing through the governing board and through a lot of actions that nutrition services, senior nutrition services was going to be given top priority. I’d like to see portions of that in this plan and I just want to make sure that when we get funding from the state and federal levels that are designated for nutrition, that the governing board understands that those are designated for nutrition and they consider that before diverting those dollars to other programs. I am also concerned, I see the other areas in here about focal groups. In the past we were able to fund some focal groups with some additional dollars throughout the year. At the end of each year, some focal groups were given the opportunity to turn in an application for some funding to support their efforts to be a multiservice provider. I think that has gone away in the past two or three years. So I just want to ask that question, is that being considered again, is that something that can be workable because these focal groups are very important in our communities? Not just in Sacramento but throughout and in order for us to be good collaborators and supporters of our focal groups, we need to consider the annual terms of our resources as well.

Another area is, with this just being our goals, it really is no objectives. I’m curious as to what those objectives are. There are a lot of things that are changing, not just in our community but worldwide and within the nation. Things that we been hearing about like the diabetes health education because I see it in here, but what is the plan? What is the objectives for diabetic health education as well as promise zones that are coming out? What is that, how are we going to integrate our plans with the promise zones as well as all of the other senior nutrition providers currently out in our communities?

I guess my last item is, I noticed that at the end we also have nutrition education and as a separate goal for that. Just wanted to make sure that you are aware that the senior nutrition providers are currently required to provide nutrition education as part of our contracts. And want to understand how we collaborate with this goal. In the past we hadn’t see a lot of collaboration on how we do nutrition education. It’s very important that we do it, but I think we can do much better, but we need some collaboration and helping the providers provide nutrition education and not to do it solely. Thank you.

Barbara Hanna, Caring Choices

Good Morning, my name is Barbara Hanna and I represent Caring Choices which is one of the agency’s being funded and I also represent healthcare issues, as I am a nurse. I want to talk about and acknowledge the method and the whole process that I have observed the last several months about the whole community centered approach. I was really impressed by how the board took that process forward and there were challenges, they came back together and did embrace that process. I just want to basically applaud all of you for doing that. I think the only piece that I would like to just ask and there may not be an opportunity, I think it’s important to have a plan because if you try to change it every year, you’ll not have....you’ll be all over the place. Your ship is going in one direction and if you start changing it every year. But with that being said, I’m just wondering if the plan could somehow address perhaps changes in the community as time progresses because we don’t know what the future holds. And is there a method that maybe there is something so

significant that maybe there would need to be some addressing of that and what would that scenario look like? Would it be a disaster like you know if the Oroville Dam had actually broke and Yuba and Sutter counties were flooded and no one could go back home for a year, kind of like what happened in Louisiana. Is there a mechanism for everyone coming back together to reassess. We need to readdress this for a major issue, because you can't. I'm not suggesting minutia, I'm talking about more catastrophic. So thank you.