



COMMITTEE PREFERENCE FORM
GOVERNING BOARD
Calendar Year 2018

Please select the committee(s) you would like to serve on, in order of priority.
 (1 = highest priority; 7 = lowest priority)

RANK	COMMITTEE NAME	BASIC ROLE	2018 HIGHLIGHTS
	AREA PLAN *	Provide input for the development and implementation of the Area Plan and annual Area Plan Updates.	Provide Guidance on the 2018 Needs Assessment. ~ 4 meetings in 2018 (quarterly)
	AUDIT/FINANCE	Work with AAA4 staff to keep current on program funds and audit reports.	Review Accounting Procedure Manual. ~ 10 meetings in 2018
	GRANTS REVIEW	Review and recommend applications for program funding under Requests for Proposals (RFPs).	Review RFP for Title III-E Caregiver Services et. al. ~ 3 meetings late in 2018
	JOINT PROGRAM EVALUATION (JPEC)	Reviews AAA4 service providers' performance quarterly and all other contract compliance matters as needed.	First Recognitions of Outstanding Achievement. ~ 4 meetings in 2018 (quarterly)
	LEGISLATIVE *	Review proposed new and amended <u>legislation</u> affecting primarily older individuals and establish legislative <u>priorities</u> that correspond to the Area Plan.	Elections for all six California Senior Legislature (CSL) seats. ~ 6 meetings early in 2018
	PERSONNEL	Oversee personnel matters of AAA4 including development and maintenance of personnel policies and procedures and other appropriate personnel matters.	Review Revised Employee Handbook Review Revised Job Descriptions ~ 2 meetings in 2018
	RULES OF PROCEDURE	Receive and review proposed amendments to the Rules of Procedure.	Rules of Procedure due for comprehensive review. ~ 2 meetings in 2018

**These are standing committees of the Advisory Council that will be chaired by a member of the Council.*

For additional committee information, refer to the Rules of Procedure, Section 6. Please return your completed form to Tai Love on or before **Friday, January 12, 2018**.

 Governing Board Member's Name (please print)

 Date form was completed