

MEETING NOTICE

DATE: February 9, 2018
TIME: 10 a.m. to 12 noon
PLACE: Sacramento County
Agency on Aging \ Area 4
1401 El Camino Avenue, 4th Floor
Sacramento, CA 95815



AGENDA

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. COMMENTS FROM THE PUBLIC:

The Governing Board welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of persons wishing to speak, for a total of fifteen minutes per subject.

IV. CONSENT CALENDAR:

Consent items are expected to be routine and noncontroversial. The Governing Board will act upon them at one time without discussion unless any Board member, staff member or member of the public requests that an item be removed from the consent calendar for discussion.

- A. Adoption of Agenda
B. Approve 1/12/18 Minutes
C. Approve Committee Appointments
D. Appoint Parliamentarian

V. CORRESPONDENCE

VI. ACTION ITEMS

- A. Approve Funding Award: Yolo County Transportation

VII. PRESENTATION/DISCUSSION

- A. Age Friendly Communities ~ Presented by Julie Bates, AARP California
B. Impact of Short-Term Continuing Resolutions on Cash Flow
C. Revisiting County Match Rates

VIII. REPORTS

- A. Executive Committee
B. Audit/Finance Committee
C. Legislative Committee
D. Advisory Council
E. Executive Director

IX. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

X. ADJOURNMENT

Committee Meetings

Executive Committee9:00 a.m. – 9:30 a.m.
Audit/Finance Committee... 9:30 a.m. – 10:00 a.m.

COUNTY WORKGROUP LEADER ORIENTATION 12:00 PM – 1:00 PM



** PUBLIC HEARING NOTICE **

FEBRUARY 9, 2018 – 1:00 PM

AGENCY ON AGING \ AREA 4 ~ 1401 EL CAMINO AVENUE, 4TH FLOOR, SACRAMENTO, CA 95815

Please visit www.agencyonaging4.org for additional information.

MEETING NOTICE

Board members' enclosures:

1. Consent Items:
 - A. Agenda
 - B. Minutes – 1/12/18
 - C. Approve Committee Appointments
 - D. Appoint Parliamentarian

2. Action Items:
 - A. Approve Funding Award: Yolo County Transportation

3. Map

If you need a disability-related reasonable accommodation to participate in this meeting, please contact Tai Love at (916) 486-1876, or tlove@agencyonaging4.org at least 3 days in advance with your accommodation request. Every effort will be made to accommodate. However, we cannot guarantee we will be able to honor requests received less than 3 days in advance.

AGENCY ON AGING \ AREA 4
GOVERNING BOARD

Meeting Minutes

Date: January 12, 2018

Location: Sacramento County, Agency on Aging \ Area 4

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

Eldon Luce, Chair called the regular meeting of the *Agency on Aging \ Area 4 (AAA4)* Governing Board to order at 10:15 a.m. and welcomed members and guests to the meeting.

Secretary, Andy Burton called the roll. There was a quorum.

County	GB Members Present – 12	Absent – 5
Nevada	A. Burton, Supv. Hall	
Placer	Luce	Gustafson (E)
Sacramento	Bhe, Milner-Krugman, C. Burton, Supv. Notolli, Sawamura	
Sierra		Supv. Schlefstein (E)
Sutter	Beebe	Bowen (E)
Yolo	Pennebaker, Supv. Provenza	Allen (E)
Yuba	Parent	Supv. Leahy (E)

AAA4 Staff Present: Pam Miller, Will Tift, Linda Berry, Maggie Borowiak, Laura Imbach-Mills, Yvonne Pacheco, Teja Payne, Sarah Plaucher, Mike Selland, Lynda Webb and Tai Love.

Guests Present: David Soto, David Morikawa *Meals on Wheels*, Sarah Deardoff *Sierra Senior Services*, Mark Snaer *County of Sacramento*, Janine Brown, Eric Brown

II. PLEDGE OF ALLEGIANCE – Led by Chris Parent

III. COMMENTS FROM THE PUBLIC

The Governing Board welcomes comments on any agenda item as it is addressed. Individuals will be limited to five minutes; fifteen minutes for a representative of a group. Comments may be made on any subject not on the agenda. The specific time limit will be established based on the number of persons wishing to speak, for a total of fifteen minutes per subject.

IV. CONSENT CALENDAR

Consent items are expected to be routine and noncontroversial. The Governing Board will act upon them at one time without discussion unless any Board member, staff member or member of the public requests that an item be removed from the consent calendar for discussion.

A. Adoption of Agenda

The agenda was approved as printed.

B. Approval of 12/8/17 minutes

The minutes were approved as printed.

A motion was moved/seconded, Maxine Milner Krugman/Chris Parent, to approve the consent calendar items including the agenda and minutes 12/8/17 as printed. Motion passed by consent.

V. CORRESPONDENCE

- None.

VI. ACTION ITEMS

A. Election and Installation of Officers

At the December 8, 2017 meeting, the Governing Board approved the following slate of officers presented by the Nominating Committee to serve for the 2018 calendar year.

Chair:	Eldon Luce (Placer)
1st Vice Chair:	Karla Gustafson (Placer)
2nd Vice Chair:	Maxine Milner Krugman (Sacramento)
Secretary:	Andy Burton (Nevada)
Auditor/Treasurer:	Nancy Pennebaker (Yolo)

As there were no additional nominations made from the floor, a motion was moved/seconded, Maxine Milner Krugman/Chris Parent, to close nominations. Motion passed by consent.

A motion was moved/seconded, Chris Parent/Supv. Jim Provenza, to accept the slate of officers listed above to serve as officers for the 2018 calendar year. Motion Passed by consent.

The slate of officers were installed and presided over the remainder of the meeting.

B. Approve County Match Contributions for FY 2018-19 and Resolution #252

The Joint Powers Authority Agreement (JPA) requires each of the seven counties in Area 4's jurisdiction to make contributions annually to support the administration of the agency. The funds are used to meet federal matching requirements to receive Older Americans Act dollars and to augment the in-house operating budget. The total match amount of each county's share is proportional to the ratio of persons age 60 and older.

An increase of 13 cents is also recommended, this includes a 3 cent increase due to the change in the Consumer Price Index (CPI) and a 10 cent increase to finish "closing the gap" that was created by not raising the rate from 2000 to 2015. This represents the final year of a three year plan begun by the Governing Board in 2016.

This year's county match will assure that AAA4 will meet the minimum required match amount projected for FY 2018-19 and the cash flow necessary to meet personnel cost as well as other in-house obligations when funding from CDA is delayed.

Resolution #252 authorizes the Executive Director to enter into an agreement with the County of Sacramento to formally request matching funds and to amend the agreement as needed.

A motion was moved/seconded, Carl Burton/Supv. Don Notolli, to approve the County Match Contributions for FY 2018-19 and Resolution #252 which authorizes the Executive Director to enter into agreement with the County of Sacramento. Motion passed by roll call vote.

C. Approve Contract #MI-1718-04 and Resolution #253 to Administer MIPPA Funds.

The Medicare Improvement and Patient Protection Act (MIPPA) Contract #MI-1718-04 is approximately \$147,938.00. Resolution #253 authorizes the Executive Director to negotiate and execute the agreement and subsequent amendments with the California Department of Aging.

A motion was moved/seconded, Maxine Milner Krugman/Chris Parent, to approve Contract #MI-1718-04 and Resolution #253 to administer MIPPA Funds. Motion passed by roll call vote.

D. Approve 2018 Needs Assessment Approach, Scope of Work and Timeline

At the December meeting, Will discussed the 2018 Needs Assessment, mentioning that every four years, Agency on Aging \ Area 4 (AAA4) is required to conduct an assessment in order to determine what services are most needed by older adults in our seven county planning and service area. The results of the needs assessment are the foundation for the four-year Area Plan and the Goals and Objectives which it incorporates. The Needs Assessment is the first step in decisions that will be made on allocating resources through the RFP process.

At that time, staff suggested that County workgroups reconvene to help move the process forward. A timeline and scope of work was also developed.

A motion was moved/seconded, Carl Burton/Supv. Heidi Hall, to approve the 2018 Needs Assessment Approach including the scope of work and timeline. Motion passed by consent.

VII. PRESENTATION/DISCUSSION

A. Recognition of Janine Brown's Retirement, Former Director of Sacramento County Senior Nutrition Services Programs, Senior Companion, et. al.

Janine Brown, former Director of Sacramento County Senior Nutrition Services Programs, Senior Companion and more was recognized for her years of service, dedication and advocacy on behalf of older adults.

B. Fundraising and AAA4

Pam Miller solicited input from members pertaining to the possibility of AAA4 fundraising as a means to supplement agency funding.

C. Area Plan Changes for 2018 and 2019

The California Department of Aging (CDA) establishes the planning cycles that must be followed by every agency on aging in the State. Each new planning cycle begins with the creation of a multi-year Area Plan which is then updated annually and amended as necessary. AAA4 is currently in the 2016-2020 cycle.

A formal public hearing will be held at AAA4 on Friday, February 9th at 1:00 p.m. to receive public comments on proposed amendments and updates.

Significant changes to the current Area Plan (2017-18) include:

- Global Change:
 - Remove all references to RSVP of Nevada County.
- Section 9: Narrative Goals and Objectives:
 - Potentially delete or postpone objective 1.5(A) regarding the exploration of rural meal vouchers in northwest Nevada County.
- Section 13: Priority Services (Title III-B):

- Previously, the Governing Board agreed that minimum percentages of spending in the three service categories (Access, In-Home & Legal) should arise from county-level funding decisions made prior to the RFP for said services. Staff need to correct a mathematic error that caused these percentages to be set higher than they should have been. No changes in funding awards or future allocations will result from this correction.

Assuming federal funding levels remain constant, AAA4 Staff expect no unusual or noteworthy changes to be reflected in the 2018-19 Area Plan Update.

VIII. REPORTS

A. Executive Committee

Provided by Eldon Luce

B. Audit/Finance Committee

Provided by Mike Selland

C. Legislative Committee

Provided by Pam Miller

D. Executive Director

Provided by Pam Miller

IX. ANNOUNCEMENTS/FUTURE AGENDA ITEMS

- Chris Parent mentioned that he spoke with Senator Gallagher and Senator Nielson regarding delays in the release of funds from the State to AAA4.

X. ADJOURNMENT

With no further business, a motion was moved/seconded, Carl Burton/Chris Parent to adjourn the meeting at 11:35 am

IF YOU WOULD LIKE TO SCHEDULE A TIME TO LISTEN TO THE FULL AUDIO OR
REQUEST MATERIALS FROM THIS MEETING, PLEASE CONTACT TAI LOVE
(916) 486-1876 OR TLOVE@AGENCYONAGING4.ORG.

ACTION ITEM VI. A.

TO: AAA4 GOVERNING BOARD
FROM: Pam Miller
DATE: January 26, 2018
SUBJECT: Award Transportation Funds: Yolo County

*Staff Recommendation:
Support the Award as Presented*

On October 13, 2017, AAA4 issued an RFP for Transportation Services in Yolo County. Despite the solicitation of multiple sources regarding this funding opportunity, no letters of interest were received by the deadline, and the RFP was cancelled. When this occurs, Title 22 of the California Code of Regulations allows agencies on aging to make a noncompetitive award.

This matter was discussed during the November Board meeting. The following month, AAA4 Staff further extended the existing agreement with Dignity Health to avoid a disruption of services on January 1. Specifically, executive authority was used to extend voucher services through June 30, 2018 with a maximum allocation of \$5,000 and to extend one-way rides with a maximum allocation of \$6,767, leaving approximately \$12,500 available for the balance of SFY 2017-18.

On January 5, 2018 Yolo County Supervisor Provenza presided over a discussion with fellow AAA4 Governing Board Member Sheila Allen, four AAA4 Advisory Council members, two AAA4 Staff and representatives from Dignity Health and Yolobus. Their recommendation was 1) to continue funding Dignity as they currently are (with a combination of vouchers and one-way rides) through June 30, 2019 with scopes of service to be determined; 2) to continue the conversation about alternative transportation models; and 3) to consider creating a Program Development (PD) objective in the Area Plan for the purpose of exploring alternative transportation services.

Approval from the full Governing Board is needed to adopt the first part of this recommendation. The full award for SFY 2018-19 is currently projected to remain at \$48,668.

This item requires a roll call vote.